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MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

27 March 1957

1. Colonel White requested that Mr. Garrison get in touch with a Mr. G. Hubbard Massey, who is a civil engineer consultant to the Fairfax County Board of Supervisors. Mr. Massey contacted Mr. [ ] to find out the number of people we expect to have in our new building at Langley, so that they may properly plan for the County's future sewage facilities.

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2. The implementation of certain proposed FE projects have been deferred, pending the disposition of our facilities at [ ]. Since the Director has not rendered a decision on [ ] [ ] s to check with FE to find out if this delay is in any way seriously affecting these projects.

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25X1

3. Colonel White announced that arrangements have been made to invite certain members of the Bureau of the Budget to view a display of TSS exhibits.

4. The paper on the materiel stockpile was discussed with the Director by Colonel White. The Director agrees that we should hold on to the stockpile but should have an understanding with the Department of Defense that they can utilize the items in the stockpile if they have emergency need for them.

5. A meeting on space requirements will be held in the East Building Conference Room at 0900 hours on 28 March, to discuss what immediate steps can be taken to make more space available to the DD/P Components in the buildings adjacent to the Reflecting Pool. The Office Head, or someone who can speak finally for him, will be required to attend from the Offices of Logistics, Personnel, Training, Communications, Comptroller, and the Management Staff.

6. Colonel White called attention to the Director's personal interest in the new Regulation [ ] "Reporting of Conversations," and urged that all Offices and Staffs carefully comply with the provisions of this Regulation.

7. It was noted that announcements of assignments to key positions in the Support Offices do not go below the Office Head level. There was discussion as to whether there is an advantage to having such announcements go to the level of the Chiefs and Deputy Chiefs of Divisions. It was concluded that there are no strong reasons for extending these announcements below Office Head level.

8. From time to time Bureau of the Budget Bulletins involving items not primarily for the Comptroller's action get to other offices, and the

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Comptroller is not aware of these bulletins. Each Office Head who receives a Bureau of the Budget Bulletin and takes action accordingly should be sure that the bulletin is made available to the Comptroller and the action coordinated with him. The Comptroller is designated as the focal point and repository for all such Bulletins and replies thereto.

9. Colonel White announced that there will be a three-day seminar-type conference at [ ] for the Senior Administrative Officers of the DD/P organization and the Support Offices (29 - 30 April and 1 May). This conference will be devoted primarily to discussions of Support planning, personnel management and financial management. Mr. [ ] will be in touch with the Support Offices, and is responsible for finalizing plans relative to the agenda and arrangements for speakers.

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10. Mr. Lloyd pointed out that although general Agency policy requires resignation by employees upon marriage to aliens unless particularly unique skills or rare languages would be lost thereby, a recent exception approved by the Deputy Director is of interest to DD/S Components. This case concerned a stock maintenance man in the Office of Communications, and the following factors led to the decision to make an exception:

a. A six-year record of employment with successive promotions, overseas experience and membership in the Career Staff, and

b. Training and experience in a specialized skill which, while not unique or rare, is in short supply and will be fully utilized after his proposed marriage.

Mr. Lloyd emphasized that although the basic policy remains the same, there may be cases in the Support Components where specialists may qualify for exemption.

11. Mr. Houston announced that our previous proposal to the Bureau of the Budget for the amendment of Section 305 of the Federal Communications Act of 1934 has not been acted upon. This is primarily because of certain developments since the submission of this proposal and the Bureau of the Budget's decision that this proposed amendment should be initiated by the National Security Council. Accordingly, action on this proposal will be delayed for a considerable time.

12. Colonel White noted that [ ] assignment to his Office has been most effective and that most of the backlog cases for Board action have been eliminated. The Director desires that all members assigned to Boards give first priority to Board action above all other duties and make their time available as required.

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13. At the next meeting [ ] will give a presentation on the Office of Communications' overseas organization.

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14. Colonel Edwards gave a comprehensive and interesting presentation on the status of security in CIA.

15. The meeting adjourned at 1210 hours.

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